



Cheyenne Light Fuel & Power
PO Box 6006
Rapid City, SD 57709
Phone: 1-866-264-8003
Fax: 1-800-540-2486

Dear Customer:

We appreciate your interest in our Paid-By-Bank (PBB) Payment Option program, or EFT (Electric Funds Transfer). Paid-By-Bank is a free and easy alternative to writing a check every month. We want to make paying bills as simple as possible for all of our customers. Here's how it works:

- Each month, payment of your bill is automatically deducted from your bank account on your due date.
- Each month, you will receive your bill for advance notice of the date and dollar amount of the payment to be deducted.

Paid-By-Bank allows you to have the deductions withdrawn from your checking or savings account. You have the option of stopping payment up to three (3) business days prior to the due date and discontinuing the service at anytime.

To enroll, simply complete the enclosed authorization form (please print) and mail or fax it with a voided check or savings withdrawal slip to:

Cheyenne Light Fuel & Power
Attn: PBB Enrollment
PO Box 6006
Rapid City, SD 57709

Fax: 1-800-540-2486

Please continue to make your payments until your bill stub indicates 'Automatic Bank Transfer'.

If you have any questions, please call our Customer Service Center at 1-866-264-8003. Our representatives are available to assist you with any questions 24 hours a day, seven days a week. You may also visit our web site at www.cheyennelight.com for additional information on our products or services.

Sincerely,

Customer Account Correspondence



Cheyenne Light Fuel & Power
PO Box 6006
Rapid City, SD 57709
Phone: 1-866-264-8003
Fax: 1-800-540-2486

Paid-By-Bank Authorization Form

Please print using blue or black ink.

Type of Enrollment: New Update Existing Bank Information Effective Date: _____

Name on Utility Account: «Acct_Name»

Utility Account Number: «Acct_Number»

Phone: (home) _____ (work) _____

Name on bank account: _____

Bank Name: _____

Bank Routing Number: _____

Bank Account Number: _____

Type of Account: Checking Savings

Attach voided check or savings withdrawal slip here

Note: Deposit slip cannot be accepted if routing number imprinted on deposit slip differs from what is imprinted on your check as the deposit slip routing number is not valid for these EFT transactions.

I authorize Cheyenne Light Fuel & Power to debit the financial account listed above for monthly payment of my bill. I understand that I may discontinue this service by calling 1-866-264-8003 to cancel.

Signature _____ Date _____

Bank account holder must also sign form if name differs from utility account